

JOB DESCRIPTION

Job Title:	Land Use Officer
Responsible To:	Head of Land Use
Location:	Negotiable - Will be expected to regularly visit Butterfly Conservation's Head Office in Wareham, Dorset
Salary:	£25,533 - £29,498 (dependent on experience) plus 8% pension contribution
Duration:	Established: 37 hours per week (1fte)

Job Purpose

- Responsible for providing and updating content for the land management hub and other Butterfly Conservation portals.
- To assist other members of the Land Use team in delivering a high-quality advice service.

Main Responsibilities

1. Research, collate and write land management advice content aimed at a range of audiences in collaboration with the evidence, volunteering, conservation and communication teams.
2. Provide the point of contact within BC staff and volunteers for ideas and creation of content for the land management hub using a range of media formats and communications channels to ensure the advice is best targeted to where it is needed
3. Support and contribute to the delivery of Land Use team objectives including advice on nature reserves, planning, habitat creation and climate change adaption/mitigation.
4. Deliver high-quality customer service to external partners, Butterfly Conservation volunteers, supporters and the general public
5. Work with the Head of Land Use and fundraising team to secure funding for further work across land use advice
6. Organise and deliver training on land management across Butterfly Conservation staff, volunteers and supporters.



General

- Promote BC's values (Excellence, Passionate, Inspiring, Collaborative) ensuring they are adopted in all aspects of the role.
- Undertake any other reasonable duties as required and commensurate with the grade of post.
- Undertake all duties and responsibilities in compliance with the rules and regulations encompassing equal opportunities to help foster a diverse workforce.
- Work in accordance with BC's policies, procedures, and codes of conduct.
- Actively participate in on-going professional development activities.



PERSON PROFILE

Job Title: Land Use Officer

Technical/Specialist Skills	Essential	Desirable
Educated to degree/HND level in a biological or environmental science, or equivalent experience	✓	
Competent field naturalist with a strong commitment to nature conservation and a sound understanding of ecological processes	✓	
A good understanding of the ecology of butterflies and moths and their habitat requirements	✓	
The ability to use basic IT applications, including word processing, spreadsheets and GIS (QGIS or equivalent)	✓	
Experience of delivering habitat management for targeted species outcomes and assessing the results		✓
Knowledge or experience of habitat and butterfly monitoring techniques and handling and interpreting data		✓

Budget Responsibilities	Essential	Desirable
Experience of working with and within budgets		✓

Line Management/Contractor Responsibility	Essential	Desirable
Understanding of Health & Safety requirements with regards to contractors, volunteers, and public events		✓

Working with Volunteers/Managing External Partners and others	Essential	Desirable
Proven ability to convey complex information to a range of audiences in an easy-to-read and approachable style	✓	

Decision Making and Society Policy	Essential	Desirable
Empathy with aims and objectives of Butterfly Conservation	✓	

Personal Attributes	Essential	Desirable
Well organised and self-motivated; able to plan and undertake work on your own (or with limited direct supervision)	✓	
Flexible: able to rapidly assimilate information and adapt to a changing environment	✓	
Able to work effectively as a member of a team	✓	
Pragmatic, innovative, enthusiastic and able to motivate others	✓	
Able to manage potential conflicts by dealing with people in a calm and professional manner	✓	
Willing to work some weekends and evenings and away from home on occasions	✓	
Enthusiastic and outgoing; innovative and able to motivate others.	✓	